

Supplier Diversity Program

Eligibility Assessment

Background

The Hebron Project has implemented a Supplier Diversity Program. The Projects will consider funding first time certification fees for businesses who meet minimum requirements per National Certifying Organizations (see below) for a period of two (2) years for companies that meet the following criteria:

- 1) Business is a diverse supplier that is at least 51% owned and controlled by a member(s) of one or more of the four designated groups identified in Canadian employment equity legislation:
 - a. Women
 - b. Aboriginal peoples
 - c. Visible minorities
 - d. Persons with disabilities;
- 2) Business is a Newfoundland and Labrador registered business;
- 3) Business provides a good or service that is relevant to the Project's work in any situation including but not limited to:
 - a. Responded to an EOI and has passed the prequalification stage;
 - b. Responded to an EOI, did not pass the prequalification for that scope, however it is determined that the business provides a good or service that is relevant to the Project;
 - c. The business has not contacted the Project in the past or responded to an EOI but the Project determines the business may provide a good or service that is relevant to the Project's work;
 - d. The business has been successful in acquiring a business relationship with the Project in the past and is deemed to have potential for future business opportunities.

National Certifying Organizations

There are currently national certifying organizations that cover certification for businesses owned by:

- Aboriginal Peoples
- Visible Minorities
- Women

The Project will continue to look for organizations that can provide certification support to businesses owned by persons with disabilities.

ELIGIBILITY ASSESSMENT FORM

Business:

Contact person:

Mailing address:

Phone number: **Email:**

Please identify your preferred certifying organization:

Designated Group(s):

Women **Aboriginal Peoples** **Visible Minorities** **Persons with disabilities**

Project(s) you are associated with: **Hebron** **Hibernia** **HSE**
 None **Other Oil & Gas**

Please select the appropriate category:

Business provides a good or service that is relevant to the Project's work in any situation including but not limited to:

Responded to an EOI and has passed the prequalification stage;

Responded to an EOI, did not pass the prequalification for that scope, however it is determined that it is a business that provides a good or service that is relevant to the Project;

The business has not contacted the Project in the past or responded to an EOI but the Project determines they may provide a good or service that is relevant to the Project's work;

The business has been successful in acquiring a business relationship with the Project in the past and is deemed to have potential for future business opportunities.

Please provide your core business purpose and briefly describe the products or services you could offer the Project(s).

DECLARATION OF APPLICANT

- I confirm to the best of my knowledge and ability that the information provided is complete, true and correct.
- I authorize the Project to make any enquiries of such persons, firms or corporations as deemed necessary in order to reach a decision regarding eligibility.
- I understand that completion of this form does not imply approval.

Name and Title:

Date:

You will be notified regarding eligibility following review of the information provided.

PLEASE SUBMIT FORM TO:

Kim Hutchings
Procurement Supervisor
ExxonMobil Canada East
100 New Gower Street, Suite 1000
St. John's, Newfoundland and Labrador
A1C 6K3

OR

Scan the completed form to Supplier.Diversity@exxonmobil.com

NOTE: Please allow a minimum of 10 business days for processing

This section is for the Projects use only	
Recommended for Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No
Print Name:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>
Comments:	