

EXPRESSION OF INTEREST

Supply of Facility Specific Training Program Development

Reference: WS#2545261

BIDS Categories: 9402

Issue Date: December 10, 2013

Closing Date: January 6, 2014

Overview:

- ExxonMobil Canada Properties, a partnership (ExxonMobil) is in the process of pre-qualifying companies who can supply Facility Specific Training Program Development for their Hebron Operations and Maintenance personnel.
- Contractor shall provide all management, personnel, processes, materials, tools, equipment, applicable certifications and facilities as may be required to ensure all equipment covered by this pending Contract shall be fabricated and supplied to meet all statutory requirements, codes of practice and applicable specifications.
- The intention is to have this scope of work cover the requirements of the Hebron Project. For clarity, the scope of work includes not only the foregoing, but may include at ExxonMobil's discretion, future work in which ExxonMobil may engage onshore Newfoundland and Labrador, for oil and gas facilities including but not limited to seismic, drilling, development, operations and well work.
- While not planned, it should be noted that the resulting contract may require inclusion of and/or extension to other operators in the area, project co-venturers, contractors and/or affiliated companies.
- For work related to the Hebron Project, ExxonMobil supports providing opportunities to Canadian, and, in particular, Newfoundland and Labrador companies and individuals, on a commercially competitive basis. Contractors expressing interest in providing services or materials, if they are selected to bid, will be required to complete a Canada-Newfoundland and Labrador Benefits Questionnaire at the bid stage.
- ExxonMobil Canada Properties, a partnership (ExxonMobil) encourages the participation of members of designated groups (women; Aboriginal peoples; persons with disabilities; and members of visible minorities) and corporations or cooperatives owned by them, in the supply of goods and services.

Scope of Work Overview:

The scope of work/supply includes but is not limited to:

- Develop an orientation program which will provide: an overview of the entire offshore facility; identify critical aspects of each segment of the facility; and, provide a facility operational control / operations overview. It is envisioned that this would be accomplished by providing a simulation type program incorporating either a fly through concept or overview presentation concept which would be generated by Vendor using existing Project resources such as topographical renderings, visual data, project overview documents, etc..
- Develop a Facility Specific Training (FST) program consisting of a systematic approach to instructional design, development, implementation, and evaluation. Vendor to utilize state-of-the-art instructional design procedures to develop the systems training programs and instructional/learning resources required to facilitate delivery of the Facility Specific Training program. It is expected that the FST program will consist of approximately 30 learning modules covering approximately 120 systems.
- FST program delivery may be instructor lead (IL), CBT or Web based. Vendor to provide Company with recommendations on program delivery which will provide Company with "best value" from both a cost and knowledge transfer perspective. Program learning/training modules

to be deliverable by either Company's Subject Matter Experts (SME) or Vendor's Instructional Staff. Irrespective of training program delivery method selected, Vendor shall provide Company with a full suite of CBT modules for Company's future use.

Additionally, the selected contractor will be required to meet all technical and Safety, Health, Environmental, and Security (SHE&S) specifications and safe work practices of ExxonMobil, and its affiliates as appropriate.

Submission Requirements

Vendor submissions in response to this Expression of Interest **must** include the afore-mentioned reference number (**WS2545261**) as well as the following information:

1. Information providing and addressing the following;

- General Corporate overview (Maximum 5 pages)
 - History
 - Organizational Structure
 - Operating areas
- Safety / Operations (Maximum 2 pages)
 - Operations and Safety Management Systems

2. Describe your experience operating under and familiarity with, the benefits provisions of the Canada-Newfoundland and Labrador Atlantic Accord Implementation Acts and your experience with any similar regimes in other parts of Canada or internationally. At the RFP/ITT stage, bidders will be required to indicate how they comply with the above.

3. Please acknowledge that responsible management personnel have read, understand and will support requirements to comply with the following

- i) Section 45 of the Canada-Newfoundland and Labrador Atlantic Accord Implementation Acts
- ii) The Hebron Benefits Agreement work requirements

The data submitted will be used to do a preliminary evaluation of your company's ability to perform these services. Additional evaluation, in the form of a prequalification, should be anticipated in advance of ExxonMobil finalizing a bidders list.

We will evaluate this data and develop a final group of vendors who will be asked to submit formal competitive bids. We reserve the right to make the final determination of which contractors will receive the Request for Proposals (RFP) or Invitation to Tender (ITT) and which contractor will be awarded the final contract.

This Expression of Interest is not a pre-qualification of contractors for other ExxonMobil work but is limited to the scope aforementioned. In addition, participation in this Expression of Interest, including any statements whether oral or written between ExxonMobil and your company shall not create or be deemed to create any binding legal relationship or contract, or be construed to do so between ExxonMobil / and your company. All costs associated with the preparation of your response to this expression of interest shall be at your expense.

This Expression of Interest may or may not result in the issuance of an RFP/ITT and may or may not result in the award of a contract. If you respond to this Expression of Interest and your company is selected to be on the bidders list your company name and contact information may be posted on public websites.

Similarly, if you are selected for award, the same information may also be posted indicating that the work has been awarded to your company.

Responses must be submitted electronically by the closing date, to all of the ExxonMobil e-mail addresses noted below:

Hebron Project
ExxonMobil Canada Properties
Attention: Lucas Allen,
lucas.m.allen@exxonmobil.com
Phone: (709) 778 7205

Finally, potential vendors, if they have not already done so, should register with BIDS using following contact information:

Phone: 1-800-270-4611
E-mail: isabelle@bids.ca
www.bids.ca